



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, MAY 3, 2007**

The regular meeting of the Benbrook City Council was held on Thursday, May 3, 2007 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich  
John Vander Pan  
Keith Bailey  
Ron Sauma  
Rickie Allison  
James Schull

Also Present:

Andy Wayman, City Manager  
Joanna King, City Secretary  
Dave Gattis, Deputy City Manager  
Cathy Morris, Administrative Analyst  
Bob Rowley, City Engineer  
David Babcock, Assistant Police Chief

Others Present:

Dorcas Neuman, Benbrook News  
Ed Gallagher, City Planner  
Dawn Konieczny, Administrative Manager  
Bill Smith  
Daniel Tully  
Robert Clark  
Students from Government Class at Nolan High School  
and 6 other citizens

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

**II. INVOCATION  
PLEDGE OF ALLEGIANCE**

Invocation given by Youth Pastor Sakal Kiv with Trinity Hills Baptist Church  
The Pledge of Allegiance was recited.

### **III. MINUTES**

#### **1. Minutes of the regular meeting held April 19, 2007**

Motion by Mr. Schull, seconded by Mr. Sauma to approve the minutes of the regular meeting held April 19, 2007.

Vote on the Motion:

Ayes: Mr. Schull, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Vander Pan, Mr. Sauma

Noes: None

Motion carries unanimously.

### **IV. PRESENTATION BY PLANNING AND ZONING COMMISSION**

### **V. REPORTS OF CITY MANAGER**

#### **A. GENERAL**

#### **G-1697 Authorize Expenditure for Charter Community Grant**

Cathy Morris gave the following report: On June 13, 2006, Charter Communications remitted to the City the first of four annual community grants in the amount of \$9,353.00. The City will receive the next grant in June 2007 leaving \$18,706.00 available for special event use.

The purpose of the Charter Community Grant is to enhance community programs or events for area residents. Charter Communications has asked that the City Council identify the event it intends to fund with these grant monies.

The Benbrook Chamber of Commerce Tourism Committee is planning a Benbrook Heritage Event in October 2007. Plans include recognition of Benbrook's 150 years of Western Heritage and 60 years of incorporation. Events include: historical re-enactments, chuck wagon cooking displays, antique and classic farm equipment, vehicle display, cowboy music, food vendors and a children's area.

The Heritage event coordinators have identified the following as appropriate for this funding:

- Marketing/promotions
- Materials and supplies/honorarium fees
- Audio/staging/tent costs
- Fireworks display

Charter Communications has approved the use of the grant funds for this event. City staff will have direct oversight of all expenditures.

Motion by Mr. Allison, seconded by Mr. Bailey to allocate the 2006/2007 Charter Community Grants, in the amount of \$18,706.00, to be made available for use by the Benbrook Chamber Tourism Committee for costs associated with the Benbrook Heritage Event to take place in October 2007.

Vote on the Motion:

Ayes: Mr. Schull, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Vander Pan, Mr. Sauma

Noes: None

Motion carries unanimously.

**G-1698 Interlocal Agreement with Tarrant County for Vehicle Maintenance**

David Babcock gave the following report: In May 2005, the City of Benbrook acquired four unmarked vehicles through the dissolution of the Tarrant County Narcotics Unit. Two of the vehicles were assigned to public works and two were assigned to the police department for undercover operations. In February 2007, Tarrant County provided the police department with an additional undercover vehicle.

The police department has one sergeant and one detective assigned to the Tarrant County Organized Crime Unit. Due to continued participation in this unit, Tarrant County has agreed to enter into an Interlocal Agreement with the City of Benbrook to provide vehicle maintenance for the three undercover vehicles. This agreement will provide the police department with vehicle maintenance at a discounted price. This agreement benefits the City of Benbrook and the Tarrant County Organized Crime Unit by significantly reducing vehicle operating costs.

Motion by Mr. Allison, seconded by Mr. Sauma to approve the Interlocal Agreement between the City of Benbrook and Tarrant County for vehicle maintenance service.

Vote on the Motion:

Ayes: Mr. Schull, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Vander Pan, Mr. Sauma

Noes: None

Motion carries unanimously.

**G-1699      Authorize Expenditure for Mildred Drive Drainage Improvements**

Bob Rowley gave the following report: Two houses and several yards have suffered flooding from water draining from the Corps of Engineers land to the 1100 and 1200 block of Mildred Drive since December.

Staff has been working with the Tarrant Regional Water District (TRWD) and their engineer (Freese and Nichols, Inc.) to develop a solution and cost sharing plan. After investigating a number of design options and after coordinating with the Benbrook Water Authority, the City and TRWD have agreed on a plan to divert the water which naturally drains from the Corps land through the neighborhood by channeling it to the southeast toward Sproles Drive. The project includes a berm along the backs of the houses on Mildred Drive and a combination of a swale and an underground storm drain to diver the water to a proposed detention pond immediately west of Sproles to an existing concrete pilot channel to the east of Sproles Drive.

The total estimated construction cost is \$150,000.00. TRWD will provide the construction and the City of Benbrook will pay for materials. Benbrook's share is estimated to be \$21,280.00.

The City and TRWD are still waiting on approval from the Corps of Engineers to allow the construction on Federal property, but the Corps has stated that they will expedite the approval process.

Motion by Mr. Vander Pan, seconded by Mr. Schull to authorize the expenditure of up to \$22,000.00 from unappropriated reserves to participate in the Mildred Drive drainage improvements.

Vote on the Motion:

Ayes: Mr. Schull, Mr. Bailey, Mr. Allison, Mayor Dittrich, Mr. Vander Pan, Mr. Sauma

Noes: None

Motion carries unanimously.

**G-1700      Receive Citizen Survey**

Dave Gattis presented the following information on the 2007 Citizen Survey: The City has conducted survey of citizens from 1996 until 2005. The survey was included in the Benbrook Community Newsletter. Of the 6,000 households surveyed there was only a 10% response rate.

The citizen satisfaction survey was conducted in even-numbered years and the public opinion in odd-numbered years. The surveys were not truly random and subject to ballot stuffing and criticism on City bias.

The 2007 citizen satisfaction survey was conducted by National Citizens Survey. The survey as prepared and distributed from Boulder, CO using the same instrument used nation-wide.

A total of 1,200 surveys were mailed to a random sample of households and responses were received from almost 300 families. The 95-percent confidence interval for the responses was  $\pm 5\%$ .

The survey results include:

- Summary Report
- Report of Results with detailed analysis of responses
- Report of Demographic Subgroup Comparisons ( which evaluates responses by length of residency, renters vs. owners, age, and whether the respondent voted in the last election)
- Report of Geographic Subgroup Comparisons (which evaluates responses between those living north of I-20 and those living south of I-20)
- Report of Normative Comparisons (which compares our results with those of other cities)

No action necessary on this item.

**VI. OTHER MATTERS OF BUSINESS**

**VII. INFORMAL CITIZEN COMMENTS**

**VIII. ADJOURNMENT**

Meeting adjourned at 8:19 p.m.

**APPROVED:**

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**Jerry B. Dittrich, Mayor**

**ATTEST:**

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**Joanna King, City Secretary**