

**AGENDA
BENBROOK CITY COUNCIL
THURSDAY, MAY 15, 2008
911 WINSOTT ROAD, BENBROOK, TEXAS
PRE-COUNCIL WORKSESSION 7:00 P.M.
CENTRAL CONFERENCE ROOM**



1. Review and discuss agenda items for regular meeting.

**REGULAR MEETING 7:30 P.M.
COUNCIL CHAMBERS
ALL AGENDA ITEMS ARE SUBJECT TO FINAL ACTION**

I. CALL TO ORDER

**II. INVOCATION – Pastor Jack Cook with Wyatt Drive Baptist Church
PLEDGE OF ALLEGIANCE**

III. MINUTES

1. Minutes of the regular meeting held May 1, 2008

IV. OATH OF OFFICE

1. Oath of Office to Newly Elected Members of City Council

V. COMMENTS FROM MAYOR AND CITY COUNCIL

1. Comments from Outgoing Councilmember Larry Stowe
2. Mayor and Councilmember Comments to Outgoing Councilmember Larry Stowe

VI. SELECTION OF MAYOR PRO-TEM

VII. SELECTION OF NORTH CENTRAL TEXAS COG VOTING REPRESENTATIVE

VIII. PRESENTATION BY PLANNING AND ZONING COMMISSION

IX. REPORTS OF CITY MANAGER

A. GENERAL

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| G-1776 | Financial Report for month ending April 2008 |
| G-1777 | Ordinance amending existing Gas Franchise between the City of Benbrook and Atmos Energy Corporation |
| G-1778 | Resolution approving continued membership in Oncor Steering Committee |
| G-1779 | Authorize Continued Participation with Fort Worth Transportation Authority for Tarrant County Transportation Service |

X. INFORMAL CITIZEN COMMENTS – State Law prohibits any deliberation of or decisions regarding items presented in information citizen comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff place the item on an agenda for a subsequent meeting.

XI. ADJOURNMENT



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, MAY 1, 2008**

The regular meeting of the Benbrook City Council was held on Thursday, May 1, 2008 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich
Rickie Allison
Dan Tully
Larry Stowe
Ron Sauma
James Schull

Also Present:

Andy Wayman, City Manager
Joanna King, City Secretary
Patty Bissey, Marketing Coordinator

Others Present:

Dorcas Neuman, Benbrook News
Ed Gallagher, Planner
Cathy Morris, Administrative Analyst
Bill Smith
Mark Washburn

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

**II. INVOCATION
PLEDGE OF ALLEGIANCE**

Invocation given by Student Minister Dan Arellano with Trinity Hills Baptist Church. The Pledge of Allegiance was recited.

III. MINUTES

1. Minutes of the regular meeting held April 17, 2008

Motion by Mr. Tully, seconded by Mr. Schull to approve the minutes of the regular meeting held April 17, 2008

Vote on the Motion:

Ayes: Mr. Schull, Mr. Allison, Mayor Dittrich, Mr. Tully, Mr. Stowe, Mr. Sauma

Noes: None

Motion carries unanimously.

IV. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL

1. Nomination for North Central Texas Council of Governments Board Positions

Motion by Mr. Allison, seconded by Mr. Stowe to nominate Councilmember Ron Sauma to the 2008-2009 Executive Board for the North Central Texas Council of Governments.

Vote on the Motion:

Ayes: Mr. Schull, Mr. Allison, Mayor Dittrich, Mr. Tully, Mr. Stowe, Mr. Sauma

Noes: None

Motion carries unanimously.

V. PRESENTATION BY PLANNING AND ZONING COMMISSION

VI. REPORT OF CITY MANAGER

VII. OTHER MATTERS OF BUSINESS

1. Presentation on 2008 Benbrook Green Earth Day

Patty Bissey made presentation on the success of the 2008 Benbrook Green Earth Day held on Saturday, April 19, 2008.

VIII. INFORMAL CITIZEN COMMENTS

IX. ADJOURNMENT

Meeting adjourned at 7:41 P.M.

APPROVED:

Jerry B. Dittrich, Mayor

ATTEST:

Joanna King, City Secretary



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 05/15/08	REFERENCE NUMBER: G-1776	SUBJECT: Financial Report for month ending April 2008	PAGE: 1 of 1
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Presented for City Councils information and consideration is the financial report for the period ended April 30, 2008.

GENERAL FUND REVENUES

Revenue for the month of April was \$372,554 with most of this amount coming from Sales Tax (\$119,791). At April 30, total revenues were \$10,144,801 or 80.1% of the budgeted amount. Total revenue collection is now \$468,657 ahead of the previous year.

GENERAL FUND EXPENDITURES

April expenditures were \$1,242,963. Total expenditures were \$7,129,298 or 57.23% of the budgeted amount. Revenues exceed expenditures by \$3,015,503.

EDC REPORT

EDC revenues were \$60,133, with most of this amount coming from sales tax receipts. EDC expenditures were \$74,399, with the largest expenditures going toward professional services and loan interest payments.

INVESTMENTS

At April 30, the City had \$14,354,463 invested at varying interest rates.

RECOMMENDATION

Staff recommends that City Council accept the financial report for the period ended April 30, 2008.

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
CITY MANAGER		DATE:



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 05/15/08	REFERENCE NUMBER: G1777	SUBJECT: Ordinance amending existing Gas Franchise between the City of Benbrook and Atmos Energy Corporation	PAGE: 1 of 1
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The Atmos Gas Ordinance approved by City Council on January 17, 2008, included a “most favored nations” clause. The clause requires Atmos Gas to extend any favorable benefits negotiated with another city (at a later date) to all Atmos Cities Steering Committee members. In a recent rate case settlement, Atmos agreed to an increase of 1% in the Gas Franchise Fee. As a result of Benbrook’s “most favored nations” clause, Atmos is required to offer the option of increasing the Benbrook franchise fee by 1% (from 4% to 5%).

ESTIMATED REVENUES

Based on current revenues, an increase of 1% would bring in an additional \$15,021 per year for the City and increase residential bills by 50 to 60 cents per month. The City is not required to adopt the increased fee. If approved, the 1% fee increase is passed directly to the customer.

RECOMMENDATION

Staff recommends that City Council maintain the current franchise fee percentage (4%) and decline the additional 1% increase.

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CITY MANAGER		DATE:



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 05/15/08	REFERENCE NUMBER: G-1778	SUBJECT: Resolution approving continued membership in Oncor Steering Committee	PAGE: 1 of 1
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The City is a member of the Oncor Steering Committee (OSC). The OSC is the City's primary regulatory defense against electric rate increases filed with the Public Utilities Commission. The work of the OSC has resulted in over \$200,000 in refunds to the City of Benbrook over the past four years. Other OSC activities have resulted in improved customer service response to electric issues, more timely maintenance activities and a regular dialogue between the member cities and Oncor.

ASSESSMENT

Historically, OSC is funded with periodic assessments based on population estimates (whenever funds are required). Due to continued regulatory activities, the OSC has determined that an annual assessment of member cities is required to maintain financial viability. The annual assessment for Benbrook is \$2,285, based on 10 cents per capita.

RECOMMENDATION

Staff recommends that City Council approve the payment of \$2,285 to the OSC and approve the accompanying resolution.

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY: CITY SECRETARY
CITY MANAGER		DATE:



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 05/15/08	REFERENCE NUMBER: G-1779	SUBJECT: Authorize Continued Participation with Fort Worth Transportation Authority for Tarrant County Transportation Service	PAGE: 1 of 1
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BACKGROUND

In March 2005, City Council authorized initial participation in the Fort Worth Transportation Authority (the "T"), Tarrant County Transportation Services (TCTS) Program.

Benbrook's current year agreement with the "T" expires on May 31, 2008 and must be renewed to participate in the program for another year.

CURRENT PROGRAM

The TCTS program provides transit service to residents age 55 or older, or who have a disability, at a subsidized fare of \$2.50 for one-way trips (on a first-come, first-serve basis). The City's cost for program participation is \$7,529 and funds are budgeted annually for this expense.

Qualifying residents may utilize the transit service for a variety of purposes including medical appointments, shopping, recreation, school or work, excluding weekends and holidays. Benbrook residents are guaranteed rides on Tuesdays and Thursdays.

Ridership averages 40 one-way trips per month, reflecting an increase of approximately 10 trips per month from the previous two years of participation.

RECOMMENDATION

Staff recommends that City Council approve continued participation in the Tarrant County Transportation Services Program for Elderly and Disabled residents at a cost of \$7,529.

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY:
		CITY SECRETARY
CITY MANAGER		DATE: