



FINAL PLAT REQUIREMENTS

THE SUBMISSION OF A FINAL PLAT IS NECESSARY TO:

- **Assure proper identification and location of all streets, lots and easements;**
- **Assure that the streets will be properly constructed and maintained;**
- **Assure that public utilities systems have been approved;**
- **Assure that all proper dedications have been made for streets, easements, and public spaces; and,**
- **Assure that all necessary permits have been applied for or obtained.**

APPLICATION PROCEDURES

The applicant shall file an application for approval of the Final Plat on forms available on the City website or at the office of the Development Coordinator. The application shall be accompanied by appropriate engineering plans, soils reports, other necessary information, Final Plat Checklist, and the appropriate filing fee. Patching and pasting of paper attachments is not acceptable. All figures and lettering shall be neat and easily legible. For final approval, the Final Plat must comply in all respects with the approved Preliminary Plat.

STANDARD PLAT

Following approval of the Preliminary Plat by the Planning and Zoning Commission, the applicant shall submit a Final Plat application subject to the following criteria:

The Final Plat submittal shall include twelve (12) blue or black line copies of the Plat, and two original Dedication Instruments, and shall contain all of the features required for Final Plats in the Final Plat Checklist. The submittal shall include a completed Final Plat Application, the prescribed Final Plat fee, and it shall be accompanied by copies of site improvement data bearing the seal of an engineer and detailed quantity and cost estimates as required.

THE FINAL PLAT SHALL BE ACCOMPANIED BY THE FOLLOWING:

- 1. The required review and filing fees for Final Plat Approval as set by the City Fee Schedule**
- 2. One copy of the private deed restrictions, if any, as filed in the records of Tarrant County**
- 3. Three copies of Construction Plans for Public Improvements, as described in Section 16.20.020 of the Subdivision Ordinance**
- 4. A completed form of Performance and/or Surety Bonds or other Surety Funds as prescribed in Section 16.24.010 of the Subdivision Ordinance, for submittal to the City Attorney for approval**

Upon approval by the City Staff, the applicant shall submit two (2) mylars and two (2) blueline or blackline copies of the revised Final Plat with original seals and signatures in black ink and two (2) original executed dedication instruments, suitable for filing with the County.

Any applicant aggrieved by a decision or condition imposed by the City Staff may appeal to the Planning and Zoning Commission. In such event, the applicant shall file the number of copies required for a Preliminary Plat, along with a written appeal of the requirement by the City Staff.