



GENERAL PROCEDURES

No Preliminary or Final Plat for a subdivision of land in the City of Benbrook shall be approved by the Planning and Zoning Commission or City Staff and no completed improvements shall be accepted by the City unless they conform to the following standards and specifications:

Standard Operating Procedures – The procedures established by the City of Benbrook Subdivision Ordinance and adopted by the Planning and Zoning Commission and City Council, which detail application procedures, filing dates, review, filing fees as set by the Fee Schedule, standards for sketch plats, preliminary plats, final plats, and any accompanying material.

Classification – The classification of subdivisions into Standard Plat, Minor Plat, or Replat as established by the Subdivision Ordinance.

Subdivision Design Criteria and Standards – The design criteria and standards as adopted by the City Manager, which detail the requirements regarding the physical appearance and other standards for the subdivision.

Standard Specifications for Construction of Public Improvements – The standards and specifications set by the Subdivision Ordinance and adopted requirements for the construction of streets, drainage, water and sewer, and other public facilities.

Other Standards – The provisions of the iSWM™ Design Manual, Building Code, and any other City ordinances, which are applicable to the particular subdivision

The applicant should confer with the City Planner prior to the preparation of a Sketch Plat and discuss the procedure for obtaining approval of a subdivision plat and the requirements as to the general layout and arrangement of lots, blocks and streets, and minimum design and construction requirements for streets, storm drainage, and sewage and water improvements.